

How to Use the HLS05 Statewide Contract: Homeland Security, Public Safety, and Traffic Safety Supplies

Contract #:	HLS05	Contract Duration:	10/7/2015 – 9/30/2016
MMARS #:	HLS05*	Options to renew:	Two 1-year renewals
Contract Manager:	Stephen Lyons, 617-720-3373, steve.lyons@state.ma.us		
This contract contains:	Prompt Payment Discount and Supplier Diversity Program		
Last change date:	November 27 th , 2015		

Contract Summary

This contract was awarded to provide a variety of Homeland Security Products, Public Safety Products, Emergency Preparedness Equipment, Traffic Safety Supplies, and other related services. This contract replaces HLS01/HLS04 Hazardous Incidence Response Equipment (HIRE), as well as VEH92 Traffic Safety Products as of its expiration on February 29th, 2016. The contract has one primary vendor: Safeware, Inc.

Contract Categories:

- A. Personal Protective Equipment (PPE)
- B. Explosive Device Mitigation and Remediation Equipment
- C. Environmental Monitoring
- D. CBRNE Search & Rescue Equipment
- E. Interoperable Communications Equipment
- F. Detection Equipment
- G. Decontamination Equipment
- H. Hazardous Materials Storage
- I. Spill Control and Containment
- J. Physical Security Enhancement Equipment
- K. Fire and Emergency Response
- L. Traffic Safety
- M. Facility Safety and Maintenance
- N. Fall Protection and Confined Space
- O. Medical and First Aid Supplies
- P. CBRNE Reference Materials
- Q. Related Services
- R. Other Non-listed Public Safety, Law Enforcement, and Fire Equipment

CBRNE = Chemical, Biological, Radiological, Nuclear, and high yield Explosives

Benefits and Cost Savings

- Department of Homeland Security (DHS) Authorized Equipment List Products
 - Safeware offers an expansive portfolio of manufacturers across the Homeland Security spectrum
- Volume Discount Opportunities
- Vendor price guarantee across all government users of the Safeware/U.S. Communities contract
- Further pricing incentives for statewide contract users in the form of standard-term Prompt Payment Discount (45 days), or greater discount for faster payments (10 days), as outlined below:
 - 1% discount for payments made in 45 Days
 - 1.5% discount for payments made in 10 Days

Who Can Use This Contract?

Applicable Procurement Law: MGL c. 7, § 22; c. 30, § 51, § 52; 801 CMR 21.00

Eligible Entities:

1. Cities, towns, districts, counties and other political subdivisions;
2. Executive, Legislative and Judicial Branches, including all Departments and elected offices therein;
3. Independent public authorities, commissions and quasi-public agencies;
4. Local public libraries, public school districts and charter schools;
5. Public hospitals owned by the Commonwealth;
6. Public institutions of higher education;
7. Public purchasing cooperatives;
8. Non-profit, UFR-certified organizations that are doing business with the Commonwealth;
9. Other states and territories with no prior approval by the State Purchasing Agent;
10. Other entities when designated in writing by the State Purchasing Agent.

Similar Statewide Contracts

Buyers interested in the following categories should also review the current statewide contracts:

- Personal Protective Equipment (PPE): FIR04
- Interoperable Communications Equipment: ITD46 (Category 3)
- Medical and First Aid Supplies: HSP38

Where to Find Contract Information on COMMBUYS

- Please note that POP UP blockers must be turned off to see COMMBUYS content.

To obtain in depth contract information please go to the [COMMBUYS website](#), click on Advanced Search (magnifying glass icon), search for Contracts/Blankets, and type "HLS05" into the Contract/Blanket Description field. Next click "Find It." In the search results, click on the Safeware MBPO to access the contract page. This contract has one vendor and does not have multiple MBPOs.

How to find vendors in COMMBUYS from Public View:

1. Click on "Contract & Bid Search"
2. Select "Contracts/Blankets"
3. Enter "**HLS05**" in the "Contract/Blanket" Description field
4. Click "Find It"
5. Click on the **Safeware** MBPO page link
6. Direct link (public view): [PO-16-1080-OSD03-SRC3-00000005941](#)

**Please note this is limited to searching by vendor and not by products. To search by products you must be logged in and creating a Release Requisition.*

How to find vendors and products in COMMBUYS if you are logged in:

1. Click on the "Advanced Search" magnify glass in the upper right hand corner
2. Select "Contract/Blanket" from the drop down menu
3. Type in "**HLS05**" under "Contract/Blanket Description"
4. Click "Find It"
5. Click on the **Safeware** MBPO page link
6. Direct link (logged into COMMBUYS): [PO-16-1080-OSD03-SRC3-00000005941](#)

How to place an order in COMMBUYS:

Once your selection(s) have been made, a Purchase Order, called a Release Requisition on COMMBUYS, must be placed in COMMBUYS. Instructions for "How to Create a Release Requisition and Purchase Order" can be found on a Job Aid in the COMMBUYS section of the OSD website ([Job Aids for Buyers](#)).

Additional COMMBUYS Information

This contract is setup in COMMBUYS with a single line item at \$0.00. When you create your Release Requisition in COMMBUYS you will need to change the dollar amount to the quoted dollar amount you will pay for your Purchase Order. You should also edit the item description at this time to include the quote number, product information, or any other type of note you wish to add to the order.

Pricing and Purchase Options

To get contract item information and/or quotes, contact Safeware directly:

Nicole Orme, Customer Service

Monday – Friday, 7:00 AM to 4:00 PM

301-683-1234, ext. 1043 or 1-800-331-6707

norme@safewareinc.com

Additional Information

This contract is a cooperative contract through U.S. Communities with the lead agency of Fairfax County, VA. To find additional information about this contract please visit the [U.S. Communities contract webpage](#). Once there you may view additional information about the contract, as well as review the original contract RFP, amendments, and addendums. This contract was awarded September 1st, 2011, and had an initial term of 3 years. The contract was awarded with four additional 1-year renewal options, and was renewed for 2-years on October 1st, 2014. The contract currently has two remaining 1-year renewal options left, which has the potential to bring the maximum life of this contract through to September, 30th, 2018.